



## ANNUAL MEETING OF THE PARISH

09 May 2022

### MINUTES

**Present:** Cllr. Ashton (Chair of the Parish Council), Mr S Baxter (Clerk and RFO)

**Members of the public (MOP):** 3

**Meeting commenced at 7.45pm**

Meeting was held at the Meeting Room at Howden Town Council. All the community however, were invited to attend the meeting via the remote function.

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### AGENDA ITEMS

1. **Welcome to all Councillors and any members of the public sitting in observation.** Chair will make people aware that the meeting is recorded kept for a minimum of 12 months

The Chair opened the meeting and welcomed all who attended. He reminded everyone that the meeting was also being shared via the remote Zoom function and was being recorded.

There were three members of the community present - all of whom are Parish Councillors but as the meeting was an Annual Parish Meeting they were here as members of the public as only the Chair of the PC is required to attend.

2. **Minutes of the Annual Parish Meeting 05 May 2021** - to agree by majority present

The Chair asked any members of the community present if they had any questions or comments about the minutes from the last Annual Parish Meeting.

There was no questions or comments.

- *Motion to accept the Minutes of the Annual Parish Meeting of the 05 May 2021 as an accurate record was proposed, seconded and agreed unanimously. Motion carried.*

3. **Chair of the Council's report** – detail on what the Parish Council have achieved in the last year

The Chair provided a full report which is attached at the end of these minutes. His report has been published with the consent of the Chair.



**4. Financial Report by the Responsible Financial Officer of the Parish Council** – reporting on the financial position of the Parish Council

The RFO stated as there were no members of the community present (only Parish Councillors) it was agreed that a full report was not needed.

He stated that the full report on the financial status of the PC is available in the minutes in the previous Full Council Meeting.

**5. Questions to the Chair of the Parish Council**

There were no questions from the community.

**THE CHAIR CLOSED THE MEETING AT 8.20PM**

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