



## FULL PARISH MEETING OF THE COUNCIL

18 July 2022 - 7.30pm

### MINUTES

**Present:**

**Councillors:** Cllr. Ashton (Chair), Cllr. Westin (Vice Chair), Cllr. Murphy, Cllr Ward

**Clerk and RFO:** Mr S Baxter    **Members of the public (MOP):** None

**Meeting commenced at 7.30pm**

Meeting was held at the SALKO Offices, Main Street, Spaldington. Due to the location, only Parish Councillors were present with no members of the community although a limited amount were welcome. All the community were invited to attend the meeting via the remote function.

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### AGENDA ITEMS FOR DISCUSSION AND DECISION

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded and the recordings are kept for a minimum of 12 months.

The Chair welcomed all Councillors and members of the public to the face to face Parish Meeting. He confirmed that while the Councillors and Clerk were present in person, the meeting was also to be streamed via Zoom for other members of the community and press.

2. **Members of the public participation** – Any questions will be at the discretion of the Chair.

The Clerk confirmed that there was no members of the public joining on the Zoom connection and there was no members of the public in the meeting room.

3. **Proposal to exclude members of public from participation** – but can observe

*For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent and muted on Zoom*

- *Motion to exclude any members of the public and press but they can view the meeting was proposed, seconded and agreed unanimously. Motion carried.*

4. **Apologies for absence from Councillors**

There was an apology from Cllr Hall who could not attend due to work commitments.

- *Motion to agree the absence of Cllr Hall was proposed, seconded and agreed unanimously. Motion carried.*



5. **Declarations of interest** – for the Council to note including dispensations presented to the Clerk

The Clerk confirmed that there were no declarations of interest submitted to him previously - Cllr Westin stated she wished to formally declare an interest in a planning appeal discussion as the planning applicant is a neighbour. To ensure proper propriety she would be recusing herself from the discussion and vote.

The Chair accepted the declaration and it was noted by the Clerk.

6. **Minutes of the last Full Parish Council Meeting** (06 June 2022) – to formally agree that the minutes are an accurate record

The Chair confirmed that the Clerk had sent the DRAFT Minutes of the last Full Parish Council meeting on the 06 June 2022

There was a discussion between the Councillors to confirm receipt and all stated they were happy it was a true and accurate record of the meeting.

- *Motion to agree the Minutes of the Full Parish Council Meeting of the 06 June 2022 was proposed, seconded and agreed unanimously. Motion carried.*

7. **Financial update from the Clerk** (including bank reconciliations) - from the Clerk

The Clerk confirmed that he had sent the recent financial report to the Councillors for their perusal. He confirmed that the report covered the period up to the end of June 2022.

The main budget points on reflection of budget v actual was:

- There was a budgeted reserve amount of £3,500 which will be separated to the newly created savings account at Unity Trust Bank. This would be held separately to the main operational bank account.
- The cost of the external audit investigation was around £650 less than budgeted for and thus this would be added to the overall surplus the Council could use as part of the expenditure consideration.

The Council discussed the details and stated they felt the financial operations were properly managed and that they finally felt the Council was able to look forward, not back.

- *Motion to agree the financial report laid by the Clerk to the Council was proposed, seconded and agreed unanimously. Motion carried.*

8. **VAT Reclaim** - update from the Clerk

The Clerk confirmed a recent VAT reclaim had been submitted to HMRC covering the last nine months, and after a some discussions with HMRC, the full claim of £2,701.64 has been paid to SPC.

This included the VAT element of the expenditure the External Auditor, Noticeboard and the regular expenditure.



## 9. General expenditure for approval - to formally agree that the payments are acceptable:

| PAYEE                     | EXPENDITURE REASON             | AMOUNT                          |
|---------------------------|--------------------------------|---------------------------------|
| Clerk Salary and overtime | Contractual for July 2022      | Withheld due to confidentiality |
| Clerk's office allowance  | Contractual for June 2022      | £26.00                          |
| Clerk's travel expenses   | July PC Meetings               | £24.30                          |
| Peninsula Insurance       | Insurance - June 2022          | £116.60 + VAT                   |
| PKF Littejohn             | External Auditor Investigation | £8,640 + VAT                    |

The Council discussed the payments and agreed they were acceptable. The Clerk confirmed that the cost of the External Auditor investigation was lower than anticipated, albeit still very expensive.

- *Motion to agree the expenditure as detailed in the schedule of payments was proposed, seconded and agreed unanimously. Motion carried.*

## 10. Planning Applications - to discuss and agree the decision on each

The Clerk confirmed that there was one planning permission application and one for an appeal against the conditions set by the Planning Team for a recently approved application.

### A) 21/01388/PLF - appeal of MR DARREN HARRISON

The Clerk noted that Cllr Westin recused herself from this discussion and vote as she is a neighbour to the applicant and did not want to be seen to use any personal considerations as an influence to the Council's decision

The Council discussed the appeal in detail and note the following:

The Parish council wish to formally **STRONGLY OBJECT** to the appeal by the applicant on the following basis:

- The PC states that the permission was granted to use a static caravan as a welfare cabin - not for residential use. The PC fears that the applicant is using the appeal as a back door approach to requesting full accommodation and residential usage.
- The PC feels that the appeal is being used to bypass the specific permissions and again this is not what the Planning Team felt was appropriate.
- If the applicant wishes to formally use the area as a residential use, then he should formally apply for new planning permissions as this would be a gross material change to the initial application and permission
- In regard to residential usage, there is no residential amenities which would be needed nor any infrastructure



- The applicant is wishing the times for business to be operated to be amended - this is contrary to what the local community expect in a local, rural village
- The PC wish to again state that the business that the applicant wishes to operate is on farmland - not an industrial estate and thus this needs to be formally considered

If the appeal is considered further, the PC would formally request that sound proofing is required as well as a formal assessment on the impact of the extension of hours or change of use.

## B) Planning Consultation for 22/01990/STPLFE Cross Country Cable Route From Drax Power Station to Fraisthorpe Coastline, Bridlington Road, Fraisthorpe, East Riding Of Yorkshire

The Spaldington Parish Council formally discussed the application as a formal consultee and **have not taken a stance either for or against**. The Council wishes the Planners to note the following:

- The Council have been made aware that representatives of the applicant have been visiting various local properties in the community and the Council have received complaints that the actions of said individuals could be considered inappropriate
- The Council wish to condemn the actions of these individuals and parties involved in the application process as some local members of the community feel their behaviour has been aggressive and quite intimidating.
- The Council accept that this application will proceed and probably be granted due to national importance but just ask that respect is given to local farmers and landowners

## 11. Windfarm Fund Application – discussion on options

The Clerk confirmed that an application for the funds for a new entrance sign for the village had been submitted by the deadline and we were awaiting the result. It was hoped that the application would be successful and that the Spaldington Entrance signage project could begin.

The Clerk confirmed that to be safe that a clarification from the Highways at ERYC would be sought to ensure that there isn't any legal specifics for colour, size etc.

Cllr Murphy has confirmed that he has been in contact with the supplier who quoted for the work and provisionally started to discuss the specifics of the dimensions and the colour, as well as the specific lettering. These can be confirmed once all the necessary permissions have been agreed.

The Chair thanked Cllr Murphy for his help and his provisional work - all the Council agreed the suggested design looked very good and would be a fitting asset to Spaldington.

- *Motion to agree the design, colour and font (as long as Highways permitted this) was proposed, seconded and agreed unanimously. Motion carried.*



## 12. **Tree planting area signage** - proposal to agree the signage and details

The Clerk confirmed that the £500 awarded after the application for the grant has been paid.

The Councillors discussed that the colour and design methodology for the Spaldington signage would be good to be used for this tree planting as it would promote a consistency of 'look' which would be good for the village.

The Councillors agreed that once the Spaldington signage design is finally completed, then the work on the tree planting sign could continue - possibly from the same supplier in order to maximise economies of scale savings with the supplier.

## 13. **Bench in the community** - update by the Clerk

The Clerk confirmed that he had responded to the Highways Team to confirm that the Parish Council had agreed to the application and that the proposed bench would be covered under the insurance of the Council's street furniture coverage.

## 14. **Urgent or important correspondence** - update from the Clerk

The Clerk confirmed that he had not received anything urgent or critical.

## 15. **Meeting with the AD Plant** - update from the Clerk

The Clerk confirmed that he had been in contact with representatives of the AD Plant in regard to the issue of the local impact (specifically the local roads) of the large agricultural vehicles servicing the AD Plant that various members of the community had highlighted. The Clerk confirmed that the representatives had agreed to hold a meeting with the Parish Council to discuss the issues and build a working relationship to ascertain if anything can be done to limit the impact - especially the alleged impact on the local roads.

The Clerk confirmed that the representatives have been very open to a meeting and the meeting will be agreed for early September 2022 - the specific date will be agreed in the next few weeks.

## 16. **Parishioner concerns relayed to Councillors** - any update from Councillors from Parishioners

The Chair and Council stated that they had received the following issues brought to his attention:

- i) *The condition of the C88 was raised again - especially the issue of the road surface that had areas which appeared to have 'sunk'.*

The Councillors discussed the issue in depth and agree that the increase in the type of vehicles used on that road may have contributed to the deterioration of the road. It was discussed that a weight limit may be needed in future to stop the continuation of the use of the road by very large vehicles especially as the amount of building in the local area (especially Howden) would be rapidly increasing in the next few years.





- ii) *The large bag of rubbish which as been left at Featherbed Lane which is now stopping the grass cutting and maintenance of the area*

The Councillors discussed the issue and feel that it needs further action both for the fact that it is stopping the proper grass cutting and the appearance.

The Clerk confirmed that he had already contacted the Highways Team but will chase up the Team to ensure that the issue is investigated.

**17. To agree the date and location of the Full Parish Council Meeting – 7.30pm Monday, 05 September 2022.**

The Clerk confirmed that he would be on annual leave for the first two weeks of August 2022 - the Chair asked if an out of office message could be added to the clerk's email to ask for anything urgent to be sent to him.

- *Motion to agree the next Full Parish Council meeting to be held on the 05 September 2022 at 7.30pm at the SALKO Offices with members of the public joining as well as a the meeting being shared by a remote digital means was proposed, seconded and agreed unanimously. Motion carried.*

**MEETING WAS CLOSED BY THE CHAIR AT 8.45pm.**