



# Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

## FULL PARISH MEETING OF THE COUNCIL

05 July 2023 - 7.30pm

### MINUTES

#### Present:

Councillors: Cllr. Ashton (Chair), Cllr. Westin (Vice-Chair), Cllr. Murphy, Cllr. Ward

Clerk and RFO: Mr S Baxter    Members of the public (MOP): 0

Meeting commenced at 7.45pm.

Meeting was held at the SALKO Offices, Main Street, Spaldington. All the community were invited to attend the meeting and via the remote function.

### AGENDA ITEMS FOR DISCUSSION AND DECISION

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded.  
The Chair welcomed all Councillors and any members of the public to the face to face Parish Meeting and confirmed that while the Councillors and Clerk were present in person, the meeting was also to be streamed via Zoom for other members of the community and press.
2. **Members of the public participation** - Any questions will be at the discretion of the Chair.  
The Clerk confirmed that there was no members of the public joining on the Zoom connection
3. **Proposal to exclude members of public from participation** - but can observe  
*For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent and muted on Zoom*  
The Clerk confirmed that there was no members of the public and thus no motion was needed.
4. **Apologies for absence from Councillors**  
The Clerk noted there was no absences as all Parish Councillors were present.
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk  
The Clerk confirms that there was no declarations of interest made before the meeting.

*R. Ashton*

18.8.23





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**6. Minutes of the last Full Parish Council Meeting (17 May 2023) – to formally agree that the minutes are an accurate record**

The Chair confirmed that the Clerk had sent the DRAFT Minutes of the last Full Parish Council meeting on the 17 May 2023

There was a discussion between the Councillors to confirm receipt and all stated they were happy it was a true and accurate record of the meeting.

The Chair wished to note that there had been a query about the BOOM conversation in regard to the 250m boundary being used. A person from another parish had asked after reading the minutes and BOOM had confirmed.

- *Motion to agree the Minutes of the Full Parish Council Meeting of the 17 May 2023 was proposed, seconded and agreed unanimously. Motion carried.*

**7. Minutes of the 2023 Annual Parish Council Meeting (17 May 2023) – to formally agree that the minutes are an accurate record**

The Chair confirmed that the Clerk had sent the DRAFT Minutes of the 2023 Annual Parish Council meeting on the 17 May 2023.

The Councillors agreed that the minutes were an accurate record.

- *Motion to agree the Minutes of the Annual Parish Council Meeting of the 17 May 2023 was proposed, seconded and agreed unanimously. Motion carried.*

**8. Minutes of the last Extraordinary Parish Council Meeting (19 June 2023) – to formally agree that the minutes are an accurate record**

The Chair confirmed that the Clerk had sent the DRAFT Minutes of the previous EOM Parish Council meeting on the 19 June 2023.

There was a discussion between the Councillors to confirm receipt and all stated they were happy it was a true and accurate record of the meeting.

- *Motion to agree the Minutes of the EOM Parish Council Meeting of the 19 June 2023 was proposed, seconded and agreed unanimously. Motion carried.*

**10. Financial update from the Clerk (including bank reconciliations) - from the Clerk**

The Clerk confirmed that he had sent the recent financial report to the Councillors for their perusal. He confirmed that the report covered the period up to the end of June 2023.

The main budget points on reflection was:

R. Ash  
~~14.12.23~~  
 14.8.23





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- The reserves now stood at £5,500 after money was transferred from the main current account
- The main current account had £2,460
- The bank and budgets were on track as expected

The Councillors discussed the financial points made and the recommendation for the cash flow management.

All Councillors felt the financial position and organisation was as good as ever.

- *Motion to agree the financial report for June 2023 laid by the Clerk to the Council was proposed, seconded and agreed unanimously. Motion carried.*

## 11. General expenditure for approval - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk salary and overtime	Contractual for June & July 2023	Withheld - confidentiality
Clerk's office allowance	Contractual for June & July 2023	£52.00
Clerk's Expenses	Travel for Meetings - May, June & July 2023	£72.90
Clerk's Expenses	Annual Microsoft subscription from 24 July	£79.99
Peninsula insurance	Insurance - June & July 2023	£116.60 + VAT

The Clerk stated that his expenses claimed were for the subscription for Microsoft for the annual use of the Microsoft suite as well as the cloud storage for the Council records.

Councillors discussed the expenditure in detail as needed. They agreed all expenditure was in order.

- *Motion to agree the expenditure as detailed in the schedule of payments was proposed, seconded and agreed unanimously. Motion carried.*

## 12. Planning Applications - to discuss and agree the decision on each

The Clerk stated that there was no new planning applications or detail of decisions.

## 13. Boom Solar Panel Development Chair Advisory Group formation - updates and decision on action

The Clerk confirmed that he had written to the BOOM developers about the issues raised at the previous meeting of the Council. It was confirmed that the response by BOOM would be published by the Council on the website for the whole community.

The Chair confirmed there had not been any further meeting of the Chairs of PC Boom Group and is not aware of when the next one is planned. But he did state that he is aware of further meetings planned by BOOM for the Parish Council Chairs as part of further consultation.

R Ash 14.8.23





# Spaldington Parish Council



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The Councillors also discussed that they were aware of other solar developments in the area and have noted the possible effect on the community. But they agreed that until any formal notice or planning application they are limited to what they can discuss to ensure that any discussion is done properly.

## 14. Co-Option Councillors

The Clerk confirmed that there had not been any request for details or applications for co-option.

The Council discussed the issue at length and appreciated that it may be that the Community are happy with the way that the Council is being run and don't feel the need to get involved.

The Councillors agreed that the Council would continue to promote the co-option opportunity and managed the issues of Councillor attendance as needed.

## 15. Village entrance signage - discussion on options and going forward

Clr. Murphy stated that the design for the entrance signs had been slightly modified to enhance the appearance.

He hoped that now that everything had been agreed, that he could agree with the contractor to get the work commenced in late July 2023.

Clr Murphy would update the PC at the next meeting.

## 16. Village Hall Trust - discussion on options and going forward

The Chair updated the Council in regard to the proposed setting up of a Trust for the future funding of a Village Hall for Spaldington. He confirmed that he had met with the Spaldington CIC who wanted to play a part in the project consideration but is awaiting any update from them on their proposals.

The Chair confirmed that banking access needs to be arranged and would be inviting anyone from the community who wishes to play a role in this project to contact the Clerk who can then arrange the cooperation.

It was confirmed that there is in excess of £2k in this bank account which will be used for the funding of the village hall - the councillors were in consensus that any Village Hall would be owned by the community but managed by the Parish Council or Trust.

## 17. Urgent or important correspondence – update from the Clerk

The Clerk stated that he had received correspondence from Fylingdales Parish Council who confirmed that the Police investigation was complete.

The Councillors discussed the issue and felt that this Parish Council needed to concentrate on their own issues and not keep contacting Spaldington especially when it was known that Fylingdales Parish

R ASK 14.8.23  
4 | Page





# Spaldington Parish Council



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Council had recently been shown to have governance issues. The Councillor restated their full confidence in the Clerk and have no concerns whatsoever.

## 18. Parishioner concerns relayed to Councillors - any update from Councillors from Parishioners

The Councillors made all aware that the following was brought to their attention:

i) *The issue of the A614 road*

The Clerk stated that he would be writing the Highways Department to ascertain the issue of the bollards to protect the property due to previous road traffic incidents.

## 19. To agree the date of the next Full Parish Council Meeting - 7.30pm Monday, 14 August 2023

The Councillors discussed the recommendation and agreed the date for the next meeting.

- *Motion to agree the next Full Parish Council meeting to be held on Monday 14 August 2023 at 7.30pm at the SALKO Offices with members of the public joining as well as a the meeting being shared by a remote digital means was proposed, seconded and agreed unanimously. Motion carried.*

*R. Adk 14.8.23*

**MEETING WAS CLOSED BY THE CHAIR AT 8.40PM.**