



Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

28 June 2023

Reference: 4/2024

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

Wednesday 05 July 2023 to commence at 7.45pm.

Please note the meeting will be held at:

Meeting Room at SALKO Ltd, Main Street, Spaldington

For the note of the community, due to a desire to broadcast by a remote digital means (to ensure as many members of the community can view and participate in the meeting) as well as face to face, there will be very limited room for members of the public - this will be managed on a first come first served by way of emailed request initially. The meeting however will be broadcast via zoom and they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

The link for connection to the remote digital connection is:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVDVPZzR1UEtlQT09>

Online digital format: ID details - 646 433 7457 Passcode - Parish

For any apologies by Parish Councillors for attendance, please could the Councillor email me on spaldingtonpc@gmail.com at your earliest opportunity.

With regards,

Mr S R Baxter JP MIPA ADPS ADIP
Clerk and Responsible Financial Officer
Spaldington Parish Council



AGENDA ITEMS

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded
2. **Members of the public participation** - any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** - but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent or muted on Zoom
4. **Apologies for absence from Councillors**
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Full Parish Council Meeting** (17 May 2023) - agree minutes are accurate
7. **Minutes of the last Annual Meeting of the PC** (17 May 2023) - agree minutes are accurate
8. **Minutes of the Extraordinary Meeting of the PC** (17 June 2023) - agree minutes are accurate
9. **Submission to the External Auditor** - confirmation of action by Clerk
10. **Financial update from the Clerk** (including bank reconciliations) - to formally agree
11. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk salary and overtime	Contractual for June & July 2023	Withheld - confidentiality
Clerk's office allowance	Contractual for June & July 2023	£52.00
Clerk's Expenses	Travel for Meetings - May, June & July 2023	£72.90
Clerk's Expenses	Annual Microsoft subscription from 24 July	£79.99
Peninsula insurance	Insurance - June & July 2023	£116.60 + VAT

12. **Planning applications and results** - to discuss and agree the decision on each
13. **Boom Solar Panel Development Chair Advisory Group & VAST** - updates and decision on action
14. **Co-option consideration**
15. **Village entrance signage** - updates
16. **Village Hall Trust** - update from the Chair
17. **Urgent or important correspondence** - update from the Clerk
18. **Parishioner concerns relayed to Councillors** - any update from Councillors from Parishioners
19. **To agree the date of the next Full Parish Council Meeting** - 7.30pm Wednesday, 14 August 2023.
20. **Proposal to exclude members of public from participation - closed session.**

For the following agenda points due to the confidentiality members of the public will be asked to vacate the meeting and any access via Zoom will be curtailed.

21. **Staffing Matter**