



Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

07 November 2023

Reference: 7/2024

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

Wednesday 15 November 2023 to commence at 7.30pm.

Please note the meeting will be held at:

Meeting Room at SALKO Ltd, Main Street, Spaldington

For the note of the community, due to a desire to broadcast by a remote digital means (to ensure as many members of the community can view and participate in the meeting) as well as face to face, there will be very limited room for members of the public - this will be managed on a first come first served by way of emailed request initially. The meeting however will be broadcast via zoom and they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

The link for connection to the remote digital connection is:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVDVPZzR1UEtlQT09>

Online digital format: ID details - 646 433 7457 Passcode - Parish

For any apologies by Parish Councillors for attendance, please could the Councillor email me on spaldingtonpc@gmail.com at your earliest opportunity.

With regards,

Mr S R Baxter JP MIPA ADPS ADIP
Clerk and Responsible Financial Officer
Spaldington Parish Council



AGENDA ITEMS

1. **Welcome to all Councillors.** The Chair will remind all that the meeting may be recorded
2. **Members of the public participation** - any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** - but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent or muted on Zoom
4. **Apologies for absence from Councillors**
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Co-option consideration** - application from Mrs Smith to consider and appoint
7. **Minutes of the last Full Parish Council Meeting (09 October 2023)** - agree minutes are accurate
8. **Statement from the Chair on the abuse of the Clerk from 3rd parties** - discussion
9. **Financial update from the Clerk** (including bank reconciliations) - to formally agree
10. **Update on pay award for employees of Local Councils**
11. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk salary and overtime	Contractual for Nov 2023	Withheld - confidentiality
Clerk's office allowance	Contractual for Nov 2023	£26.00
Clerk's Travel Expenses	Travel for Meetings - Oct & Nov 2023	£48.60
Clerk's expenses	Office paper and notebooks	£26.99
PKF Littelljohn	External Auditor cost for 2023	£210 + VAT
GMB Accountants Ltd	Payroll Bureau - quarter cost	£36.00

12. **Planning applications and results** - to discuss and agree the decision on each
13. **ERYC SLA Street lighting project update cost** - information received is that it will be £231.95
14. **Boom Solar Panel Development Chair Advisory Group & VAST** - updates and decision on action
15. **Village entrance signage** - updates on publications
16. **Policy reviews**
17. **Urgent or important correspondence** - update from the Clerk
18. **Parishioner concerns relayed to Councillors** - any update from Councillors from Parishioners
19. **To agree the date of the next Full Parish Council Meeting** - 7.30pm Thursday 28 December 2023.