



Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

10 April 2023

Reference: 1/2024

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

Monday 24 April 2023 to commence at 7.30pm.

Please note the meeting will be held at:

Meeting Room at SALKO Ltd, Main Street, Spaldington

For the note of the community, due to a desire to broadcast by a remote digital means (to ensure as many members of the community can view and participate in the meeting) as well as face to face, there will be very limited room for members of the public - this will be managed on a first come first served by way of emailed request initially. The meeting however will be broadcast via zoom and they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

The link for connection to the remote digital connection is:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVdVPZzR1UEtlQT09>

For any apologies by Parish Councillors for attendance, please could the Councillor email me on spaldingtonpc@gmail.com at your earliest opportunity.

With regards,

Mr S R Baxter JP MIPA ADPS ADIP
Clerk and Responsible Financial Officer
Spaldington Parish Council



AGENDA ITEMS

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded
2. **Members of the public participation** - any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** - but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent or muted on Zoom
4. **Apologies for absence from Councillors**
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Full Parish Council Meeting** (13 March 2023) - agree minutes are accurate
7. **Financial update from the Clerk** (including bank reconciliations) - to formally agree
8. **End of year financial data & AGAR details** - agreement of submitted details by RFO
9. **Asset Register** - approval by Council
10. **Period of exercise of public rights of annual documents** - recom'd period 01 July to 10 August
11. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk salary and overtime	Contractual for April 2023	Withheld - confidentiality
Clerk's office allowance	Contractual for April 2023	£26.00
Clerk's expenses	Meetings - March PC & Training	£285.90
Website renewal	Total Web Solutions	£99 + VAT
Peninsula insurance	Insurance - April 2023	£116.60 + VAT

12. **Annual Insurance agreement with Gallagher Insurers**
13. **Annual Auditor appointment** - RFO recommendation of Internal Audit Yorkshire Ltd
14. **Planning Applications** - to discuss and agree the decision on each
15. **Boom Solar Panel Development Chair Advisory Group & VAST** - updates and decision on action
16. **Village entrance signage** - updates
17. **Coronation celebration** - grant and organisation
18. **May 2023 elections** - update & guidance
19. **Procedure for Cooption for Councillors** - advice on options and recommendation by Clerk
20. **Annual Parish Council Meeting and Annual Parish Meeting** - recommended 19 May 2023
21. **Urgent or important correspondence** - update from the Clerk
22. **Parishioner concerns relayed to Councillors** - any update from Councillors from Parishioners
23. **To agree the date of the next Full Parish Council Meeting** - 7.30pm Monday, 17 May 2023.