



# Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

2 April 2024

Reference: 04/2024

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

**Tuesday 2 April 2024 to commence at 7.30pm.**

Please note the meeting will be held at: **Meeting Room at SALKO Ltd, Main Street, Spaldington**

For the note of the community, due to a desire to broadcast by a remote digital means (to ensure as many members of the community can view and participate in the meeting) as well as face to face, there will be very limited room for members of the public – this will be managed on a first come first served by way of emailed request initially. The meeting however will be broadcast via zoom and they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

The remote digital connection is:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVDVPZzR1UEtlQT09>

With regards,

**Cllr K Westin**

Acting Clerk and Vice Chair Spaldington Parish Council

## AGENDA ITEMS

- 1. Welcome to all Councillors.** The Chair will remind all that the meeting may be recorded
- 2. Members of the public participation** – any questions will be at the discretion of the Chair.
- 3. Proposal to exclude members of public from participation** – but can observe For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent or muted on Zoom
- 4. Apologies for absence from Councillors**
- 5. Declarations of interest** – for the Council to note including dispensations presented to the Clerk
- 6. Appoint of locum Clerk**



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## 7. Minutes for approval – agree minutes are accurate

- A. 18<sup>th</sup> Dec 2023 EOM
- B. 28<sup>th</sup> Dec 2023 Full Council meeting
- C. 17<sup>th</sup> Jan 2024 EOM

## 8. Matters arising

## 9. General expenditure for approval - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk	Confidential	Withheld - confidentiality
Clerk salary	Contractual for Jan 2024 and holiday pay	Withheld - confidentiality
Clerk's office allowance	Contractual for Jan 2024	£26.00
ERYC	Street Lighting	£278.34
Crombie Wilkinson	Solicitors Fees	£420.00
PAS Ltd	HR Fees	£540.00
GBM Accountants	Payrole charges Inv 732 and Inv 1182	£72.00
ICO	GDPR	£40.00
HMRC	Employee Tax and NI	£79.33
HMRC	Employee Tax and NI	£29.43

## 10. Planning applications and results - to discuss and agree the decision on each

## 11. Boom Solar Panel Development Chair Advisory Group & VAST - updates and decision on action

## 12. Review and agree the asset register

## 13. Internal Audit

## 14. Co-Option

## 15. Update Banking Mandate

## 16. Urgent or important correspondence – update from the Clerk

## 17. Parishioner concerns relayed to Councillors – any update from Councillors from Parishioners

## 18. To agree the date of the next Full Parish Council Meeting – 7.30pm Tuesday 7 May 2024