



# Spaldington Parish Council



*.....at the heart of the Community, for the benefit of the Community.....*

29 November 2021

Reference: 3/2022

Dear Councillors,

I hereby give notice of summons to attend a Full Meeting of the Parish Council that will be held on the following:

**Monday 6<sup>th</sup> December 2021 to commence at 7.30pm.**

Please note the meeting will be held at:

**Fir Tree Centre, Spaldington, DN14 7ND**

For the note of the community, due to Covid precautions, there will be limited space for members of the public and press.

For any apologies for attendance, please could you email me on [spaldingtonpc@gmail.com](mailto:spaldingtonpc@gmail.com) at your earliest opportunity.

With regards,

With regards,

**Mr S R Baxter JP MIPA ADPS ADIP**

*Clerk and Responsible Financial Officer*

Spaldington Parish Council



The Community of Spaldington are hereby invited to attend a Parish Council Meeting at 7.30m on Monday 06 December 2021 at the aforementioned place.

## AGENDA ITEMS FOR DISCUSSION AND FORMAL ADVICE TO THE CLERK

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded and the recordings are kept for a minimum of 12 months.
2. **Members of the public participation** - Any questions will be at the discretion of the Chair of the Parish Council.
3. **Proposal to exclude members of public from participation** - but can observe  
*For the following agenda points members of the public can observe the meeting but cannot take part in any discussion or debate. Any persons not Councillors or the Clerk will be asked to remain silent and muted on Zoom*
4. **Apologies for absence from Councillors**
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Clerk Advisory Meeting** (01 November 2021) - to formally advise to the Clerk that the minutes are accurate
7. **Financial update from the Clerk** (including bank reconciliations) - to formally advise the Clerk that the financial update is received and he can formally agree them
8. **Budget recommendation for 2022/23** - discussion and agreement
9. **Precept recommendation for 2022/23** - discussion and agreement
10. **Bank Accounts of the Parish Council** - recommendation by the Chair
11. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	AMOUNT
Salary, holiday pay and overtime	Amount withheld due to confidentiality
Clerk's office allowance	£ 26.00
Peninsula Insurance	£138.62
East Riding Yorkshire Council - <i>streetlight electricity</i>	£298.44

12. **Payments to Peninsula Insurance** - update from the Clerk and recommendation moving forward
13. **Grant for tree planting in the Parish from ERYC**



14. **Agree new policies** – recommendation from the Chair
  15. **Telephone Box maintenance** – update from Cllr Murphy
  16. **Update on the External Auditor investigation** – update from Clerk
  17. **Planning Applications** - to formally advise to the Clerk that the planning applications are either supported, not commented upon or rejected and he can formally respond to them
  18. **Boundary lines of the Parish**
  19. **Urgent or important correspondence** – update from the Clerk
  20. **Parish noticeboard** – to discuss and agree way forward.
  21. **Update on plans for Christmas celebrations**
  22. **Winter preparation** – update from Councillors
  23. **Co-option of Councillors** – to consider proposals
  24. **Parishioner concerns relayed to Councillors** – any update from Councillors from Parishioners
  25. **To agree the date and location of the Full Meeting of the Parish Council** – recommendation of the 8pm on Monday, 10 January 2021
  26. **Proposal to exclude members of public from participation due to confidential items**  
*For the following agenda points members of the public cannot take part in any discussion or debate. Any persons not Councillors or the Clerk will be removed from the meeting.*
  27. **Financial payments to suppliers and staff**
  28. **Statutory requests and vexatious communication**
  29. **Complaints** – discussion and update
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