



Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

30 January 2022

Reference: 4/2022

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

Monday 07th February 2022 to commence at 7.30pm.

Please note the meeting will be held at:

Meeting Room at SALKO Ltd, Main Street, Spaldington

For the note of the community, due to the current Covid pandemic risks and the risk assessment, while no members of the public will be permitted to attend the actual location, as the meeting will be broadcast via Zoom they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

For any apologies for attendance, please could you email me on spaldingtonpc@gmail.com at your earliest opportunity.

With regards,

Mr S R Baxter JP MIPA ADPS ADIP
Clerk and Responsible Financial Officer
Spaldington Parish Council

The Community of Spaldington are hereby invited to attend a Parish Council Meeting at 7.30m on **Monday 07 February 2022**. Due to the risk assessment because of the Covid pandemic, the community can access and participate in the meeting via the following zoom link:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVDVPZzR1UEtlQT09>



AGENDA ITEMS FOR DISCUSSION AND FORMAL ADVICE TO THE CLERK

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded and the recordings are kept for a minimum of 12 months.
2. **Members of the public participation** - Any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** - but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent and muted on Zoom
4. **Apologies for absence from Councillors**
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Full Parish Council Meeting** (12 Jan 2022) - to agree minutes are accurate
7. **Financial update from the Clerk** (including bank reconciliations) - to formally agree
8. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	AMOUNT
Salary and overtime - February 2022	Amount withheld due to confidentiality
Clerk's office allowance - February 2022	£ 26.00
Peninsula Insurance - February 2022	£138.62

9. **Grant for tree planting in the Parish from ERYC**
10. **Telephone Box maintenance** - update from Cllr Murphy
11. **Planning Applications** - to discuss and agree the Council's viewpoint on each
12. **Parish noticeboard** - to discuss and agree way forward, including funding options
13. **Spring / Summer Fete for the village** - Funding options
14. **Windfarm Fund** - update from the Parish Council representative
15. **Urgent or important correspondence including FoI request** - update from the Clerk
16. **Parishioner concerns relayed to Councillors** - any update from Councillors from Parishioners
17. **To agree the date and location of the Full Parish Council Meeting** - 7.30pm Monday, 07 March 2022.
18. **Proposal to exclude members of public from participation due to confidential items**
For the following agenda points members of the public cannot take part in any discussion or debate. Any persons not Councillors or the Clerk will be removed from the meeting.
19. **Vexatious communication** - update
20. **Complaints** - discussion and update