



Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

28 February 2022

Reference: 5/2022

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

Monday 07th March 2022 to commence at 7.30pm.

Please note the meeting will be held at:

Meeting Room at SALKO Ltd, Main Street, Spaldington

For the note of the community, due to a desire to broadcast by a remote digital means (to ensure as many members of the community can view and participate in the meeting) as well as face to face, there will be very limited room for members of the public – this will be managed on a first come first served by way of emailed request initially. The meeting however will be broadcast via zoom and they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

The link for connection to the remote digital connection is:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVDVPZzR1UEtIQ09>

For any apologies by Parish Councillors for attendance, please could the Councillor email me on spaldingtonpc@gmail.com at your earliest opportunity.

With regards,

Mr S R Baxter JP MIPA ADPS ADIP
Clerk and Responsible Financial Officer
Spaldington Parish Council



AGENDA ITEMS

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded and the recordings are kept for a minimum of 12 months.
2. **Members of the public participation** - Any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** - but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent or muted on Zoom
4. **Apologies for absence from Councillors**
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Full Parish Council Meeting (07 February 2022)** - to agree minutes are accurate
7. **Financial update from the Clerk (including bank reconciliations)** - to formally agree
8. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk Salary and overtime	Contractual for March 2022	Withheld due to confidentiality
Clerk's office allowance	Contractual for March 2022	£26.00
Clerk's travel expenses	Feb and March PC Meetings	£48.60
Peninsula Insurance	Insurance - March 2022	£116.60 + VAT
Defibrillator UK Ltd	Annual lease cost	£401.50 + VAT

9. **Tree planting in the Parish**
10. **Telephone Box** - update from Cllr Murphy
11. **Planning Applications** - to discuss and agree the decision on each
12. **Parish noticeboard** - update by the Clerk
13. **Spring/ Summer Fete for the village** - ideas and options
14. **Windfarm Fund** - discussion on options
15. **Formal request to amend or add a supplementary note to Minutes of the 19 January 2022**
16. **Request to have copies of confidential correspondence with the ERYC Head of Legal Affairs**
17. **Urgent or important correspondence** - update from the Clerk
18. **Parishioner concerns relayed to Councillors** - any update from Councillors from Parishioners
19. **To agree the date and location of the Full Parish Council Meeting** - 7.30pm Monday, 04 April 2022.
20. **Proposal to exclude members of public from participation due to the confidentiality of the matter**
For the following agenda points members of the public are excluded.
21. **Staffing discussion**