



# Spaldington Parish Council



*.....at the heart of the Community, for the benefit of the Community.....*

13 January 2022

Reference: 3/2022

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

**Wednesday 19<sup>th</sup> January 2022 to commence at 7.30pm.**

Please note the meeting will be held at:

**Meeting Room at SALKO Ltd, Main Street, Spaldington**

For the note of the community, due to the current Covid pandemic risks and the risk assessment, while no members of the public will be permitted to attend the actual location, as the meeting will be broadcast via Zoom they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

For any apologies for attendance, please could you email me on [spaldingtonpc@gmail.com](mailto:spaldingtonpc@gmail.com) at your earliest opportunity.

With regards,

**Mr S R Baxter JP MIPA ADPS ADIP**

*Clerk and Responsible Financial Officer*

Spaldington Parish Council



The Community of Spaldington are hereby invited to attend a Parish Council Meeting at 7.30m on Wednesday 19 January 2022. Due to the risk assessment because of the Covid pandemic, the community can access and participate in the meeting via the following zoom link:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVDVPZzR1UEtlQT09>

## AGENDA ITEMS FOR DISCUSSION AND FORMAL ADVICE TO THE CLERK

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded and the recordings are kept for a minimum of 12 months.
2. **Members of the public participation** - Any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** - but can observe  
*For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent and muted on Zoom*
4. **Apologies for absence from Councillors**
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Clerk Advisory Meeting** (01 November 2021) - to formally advise to the Clerk that the minutes are accurate
7. **Financial update from the Clerk** (including bank reconciliations) - to formally advise the Clerk that the financial update is received and he can formally agree them
8. **Budget recommendation for 2022/23** - discussion and agreement
9. **Precept recommendation for 2022/23** - discussion and agreement
10. **Bank Accounts of the Parish Council** - recommendation by the Chair
11. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	AMOUNT
Salary, holiday pay and overtime (for December 2021 and January 2022)	Amount withheld due to confidentiality
Clerk's office allowance (for December 2021 and January 2022)	£ 26.00
Peninsula Insurance (for December 2021 and January 2022)	£138.62
East Riding Yorkshire Council - <i>streetlight electricity</i>	£298.44
Information Commissioner's Office - <i>annual registration</i>	£ 40.00



12. **Payments to Peninsula Insurance** – update from the Clerk and recommendation moving forward
13. **Grant for tree planting in the Parish from ERYC**
14. **Agree new policies** – recommendation from the Chair
15. **Telephone Box maintenance** – update from Cllr Murphy
16. **Update on the External Auditor investigation** – update from Clerk
17. **Planning Applications** - to formally advise to the Clerk that the planning applications are either supported, not commented upon or rejected and he can formally respond to them
18. **Boundary lines of the Parish**
19. **Parish noticeboard** – to discuss and agree way forward, including funding options
20. **Review of Christmas celebrations plans**
21. **Winter preparation** – update from Councillors
22. **Spring/ Summer Fete for the village**
23. **Complaint from Fylingdales Parish Council to ERYC** – initial overview and response
24. **Urgent or important correspondence** – update from the Clerk
25. **Parishioner concerns relayed to Councillors** – any update from Councillors from Parishioners
26. **To agree the date and location of the Full Meeting of the Parish Council** – recommendation of the 7.30pm on Monday, 07 March 2022.
27. **Proposal to exclude members of public from participation due to confidential items**  
*For the following agenda points members of the public cannot take part in any discussion or debate. Any persons not Councillors or the Clerk will be removed from the meeting.*
28. **Financial payments to suppliers and staff**
29. **Statutory requests and vexatious communication**
30. **Complaints** – discussion and update