

Cancelled due to
insufficient councillors
being able to attend
Only K. Hare not
able to go.
Quorate



SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire

SPALDINGTON PARISH COUNCIL MEETING
Tuesday 4 July 2017 at 7.30pm
to be held in

THE CHURCH at FIR TREE CENTRE, SPALDINGTON, DN14 7ND

AGENDA

1. Apologies for absence – to receive
2. Public Comments
3. Declarations of interest; Applications for dispensation – to note
4. Minutes of previous meeting 2 May 2017 – to approve
5. Matters arising
6. Councillor vacancies – Co-option – to approve applications
- Declaration of Acceptance of Office and Register of Interest Forms – to receive
7. Role of the Clerk – to note
8. Finance
 - a) Clerk's timesheet and wages May, June 2017 – to approve
 - b) Budget 2017 – 2018, 2018 – 2019 – to approve
 - c) Invoices: Postage for Annual Return £2.08, Printer ink black xxi £32.13 - to note
 - d) Transparency Fund 2017-18
9. Data Protection – to approve registration cost £35/yr
10. Email communication – to agree use
11. Planning – to note
 - a) 17/01039/CM | Change of use from the storage, manufacture and distribution of fertiliser (mixed B2/B8 use) to a mixed use of the manufacture of animal feed (B2) and the processing of packaging waste streams (sui generis) | Spaldington Airfield Wood Lane Brind – 290617 Planning Committee Decision deferred for site visit
 - b) 17/01960/CM Variation of Condition 1 (temporary period) of planning permission 16/03394/CM (Continued use of land for the temporary siting of three portable units to provide ancillary office and welfare facilities) to correct expiry date error Spaldington Resource Recycling Limited Spaldington Airfield Wood Lane Brind East Riding Of Yorkshire
HYPERLINK "<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/01960/CM>"
 - c) 16/03394/CM | Continued use of land for the temporary siting of three portable units to provide ancillary office and welfare facilities | Spaldington Resource Recycling Limited Spaldington Airfield DN14 7NG – Approved by ERYC
 - c) new barn Clean 6 / Spaldington Resource Recycling Limited Spaldington Airfield DN14 7NG
12. Spaldington Airfield wind farm
 - a) Community Fund update - to note
 - b) Heywoods - nomination for grant panel
13. Broadband & Telephone – Quickline, BT broadband update – to note
14. Footpaths & Roads - B1228/C88 junction; accidents on A614 – to note
15. Consultations – to decide response
ERYC Draft Lower Derwent Valley Supplementary Planning Document consultation – respond by 24 July
view at www.eastriding.gov.uk/spd
16. Meetings – to note
 - a) ERYC Parish Council Planning Liaison Meeting - Report
 - b) ERNLLCA District Committee Meeting 19 July
17. Correspondence - to receive (unless otherwise specified)
 - a) ERNLLCA newsletters; request for resolutions for AGM – to decide
 - b) ERYC Antisocial Behaviour Stats – none in Spaldington parish
 - c) Humberside Police newsletters; Blue Light event East Park, Hull 15.7.17 11am-5pm
 - d) P. Hirschfield HWRCC Healthy Homes Project extension
 - e) I Edwards A614 accidents 29.5.17
 - f) ERYC Howden Neighbourhood Area Designation
 - g) ERYC Adoption of the Statement of Community Involvement www.eastriding.gov.uk/sci
 - h) Humber & Wolds Rural Community Council membership invitation – to consider
 - i) Maureen Yates ERYC Safe & Sound link below;
<http://www2.eastriding.gov.uk/living/crime-and-community-safety/preventing-crime/>
18. Information Exchange
19. Date of next meeting – 5 September 2017 at 7.30pm

Clerk to the Council: Ms Wendy McKay

Email: spaldington.pc@btinternet.com



SPALDINGTON PARISH COUNCIL

East Riding of Yorkshire

Minutes of the Meeting of Spaldington Parish Council

held on 5 September 2017 at 7.30pm in the Church at Fir Tree Centre, Spaldington, DN14 7ND.

Present: Cllrs Rob Hare (Chair), Mary Lunn (Vice-Chair), Mark Derbyshire, John Evans, Carol Bradley

Clerk: Wendy McKay

Ward Cllrs: Victoria Aitken, Nigel Wilkinson

Members of the public: Ann Marie Jackson, Sara Jackson, Kath Westin

1. Apologies for absence – None

2. Public Comments – Ward Councillors Victoria Aitken and Nigel Wilkinson outlined the role of Ward Councillors with respect to Parish Council matters. There is no requirement for them to attend PC meetings; they do so in order to engage with parishes and be part of a positive team for the community. They can provide liaison with East Riding of Yorkshire Council, particularly with planning issues. They have no authority or any formal role with respect to a PC, parish councillors or the clerk and are members of the public at PC meetings.

3. Declarations of interest & Applications for dispensation

Cllr Hare declared a pecuniary interest in item 8a and took no part in this item as the Clerk is his partner

4. Minutes of the Annual Meeting of Spaldington Parish Council held on 2.5.2017 had been circulated and read.

Resolved: Approve Minutes as correct account - Prop: Cllr Bradley; Sec: Cllr Lunn – In favour: Cllrs Bradley, Lunn, Hare, Evans; Against: Cllr Derbyshire – Motion Approved.

5. Matters arising

Item 11.(g) Cheque signatory – Cllr Lunn had not taken the completed forms and documentation into the bank within the required time so the forms were now void. ✗

6. Councillor vacancies – 2 vacancies, valid applications received from Miss Ellie White, Mrs Ann Marie Jackson

a) Co-option – to approve applications – Prop: Cllr Evans; Sec: Cllr Hare – In favour: Cllrs Hare, Evans; Against: Cllrs Bradley, Lunn, Derbyshire – Motion Lost, therefore co-option not approved.

7. Role of the Clerk; Role of Councillors

ERNLLCA Advisory Note 033 Role of the Clerk and The Good Councillors Guide 2017 had been circulated.

The Clerk is defined by law as the Proper Officer with legal responsibilities for contractual and legal matters. The Clerk is also the Responsible Financial Officer. The Clerk carries out the policy decisions of the Council. The Clerk performs all the clerical and secretarial matters of the Council and is responsible for guiding and advising the Council on matters of law and procedure. None of the Clerk's role or functions should be carried out by Councillors.

8. Finance - Cllr Hare left the table. Cllr Lunn chaired item 8.(a)

a) The Clerks timesheets showing hours and work done during May, June, July and August 2017 had been circulated.

Resolved: Approve payment for hours worked; Clerk to make wage and PAYE payments electronically - Prop: Cllr Lunn, Sec: Cllr Evans - In favour: Cllrs Bradley, Lunn, Evans; Against: Cllr Derbyshire – Motion Approved.

Cllr Hare returned to the table and Chair.

b) Budget forecasts for 2017 – 2018 and 2018 – 2019 had been circulated.

Resolved: Approve budget forecasts - Prop: Cllr Lunn; Sec: Cllr Derbyshire - Passed unanimously.

c) Invoices: Postage for Annual Return £2.08, Printer ink black £32.13, PKF Littlejohn external audit £120.00 - noted

d) Income - Transparency Fund 2017-18 £893.65 – noted

e) Annual Return 2016-2017- External Auditor report all in order – noted

9. Data Protection

Spaldington Parish Council has to comply with the Data Protection Act and should be registered with the Information Commissioner - cost £35/yr

Resolved: Clerk to register Spaldington Parish Council - Prop: Cllr Lunn; Sec: Cllr Bradley - Passed unanimously

10. Email communication – agreed to be used in moderation

11. Planning – the following were noted

a) 17/01039/CM Change of use from the storage, manufacture and distribution of fertiliser (mixed B2/B8 use) to a mixed use of the manufacture of animal feed (B2) and the processing of packaging waste streams (sui generis) Spaldington Airfield Wood Lane Brind – Approved by ERYC Planning Committee with Conditions including restrictions on noise and hours of operation, exclusion of blood products, all tanks to be closed and sealed, no handling or storage of wastes outside of buildings. The site will also require a permit from the Environment Agency. Clerk to check for application to EA and obtain documents when available.

b) 17/01960/CM Variation of Condition 1 (temporary period) of planning permission 16/03394/CM (Continued use of land for the temporary siting of three portable units to provide ancillary office and welfare facilities) to correct expiry date error Spaldington Resource Recycling Limited Spaldington Airfield Wood Lane Brind – Approved by ERYC

e) new barn Clean 6 / Spaldington Resource Recycling Limited Spaldington Airfield DN14 7NG – ERYC investigating

12. Spaldington Airfield Wind Farm

a) Community Fund - Cllr Evans as the Spaldington Parish representative had attended the first meeting of the Fund Panel on 20 July 2017. Ward Cllr Aitken is Chair of the Fund Panel. The Community Fund is now open for applications – details on <http://www2.eastriding.gov.uk/council/grants-and-funding/energy-related-community-funds/spaldington-wind-farm-community-fund/>

b) Heywoods – Spaldington Airfield wind farm Tree Planting Fund – Grant Panel meeting 15 September 2017

i) nomination for grant panel – Cllr Derbyshire - Prop: Cllr Bradley; Sec: Cllr Evans. Cllr Derbyshire to confirm availability. If Cllr Derbyshire was unavailable Cllr Hare offered to attend instead.

ii) copies of applications had been received from ERYC

c) Falck / TNEI Noise monitoring report & protocol

Noise monitoring was carried out following Spaldington Parish Council's representations to ERYC, Falck and TNEI that in order to satisfy condition 32 of the Appeal Decision (concerning constraints on turbine operation required to meet the specified noise limits) it was necessary for the noise emissions of the turbines to be measured. The noise monitoring carried out by TNEI showed that the noise from the turbines on the Spaldington Airfield wind farm did exceed the noise limits at both The Old Hall and Drome Villa at wind speeds of 5 – 6m/sec (Old Hall) and 6 – 7m/sec (Drome Villa) particularly in winter when the exceedance was 0.7 - 1dB at The Old Hall and 1.2 - 1.3dB at Drome Villa during quiet day time. Falck / Enercon have apparently now implemented a new mode of operation which reduces rotor R.P.M at low wind speeds which is expected to reduce the noise. A further period of noise monitoring is required to check for compliance. The protocol for the additional period of noise monitoring restricts the analysis to data collected between 2300 and 0400. However when the data from the previous noise monitoring were restricted to this time period, the noise emissions were shown to be compliant, albeit with a margin of only 0.1 - 0.3dB.

13. Broadband & Telephone - noted

The Quickline mast behind Home Farm is now live, but requires line of sight for successful transmission. The BT superfast fibre broadband cabinet on Willitoff Road outside Moatfield Farm is now live. Properties in Spaldington village centre (Willitoff Road and Main Street) can apply to their service provider for information regarding connection.

14. Roads & Footpaths - noted

In response to the problems reported of poor visibility when turning off the north bound B1228 onto Spaldington Lane, ERYC have cut back the hedge on the west side of the B1228 which has improved the situation a bit. Following another accident on the A614 to the south of Welham Bridge ERYC reported no issues with the road were associated with previous accidents. A response from ERYC regarding ponding due to poor drainage is still awaited.

15. Drones – noted

A drone had been reported by several residents flying very low around properties in Spaldington village. CAA regulations require that drones are not flown over built-up areas or within 150 feet of vehicles, buildings, structures and people unless these are associated with the pilot.

16. Litterbin for dog waste - There has still been no reply from Karen Wood regarding grant funding for a litterbin.

17. Consultations & Meetings - Resolved: That the following be noted

a) ERYC Parish Council Planning Liaison Meeting attended by Cllr Hare and the Clerk. ERYC no longer send neighbour notifications with a site notice being the only notice provided. Residents are encouraged to register with the ERYC planning portal where it is possible to set up notification of planning applications in defined areas. Parish Councils can help by providing notifications of planning applications as the Clerk has been doing. The site notice no longer has details for sending responses by post, although this is still possible. ERYC emphasised that in order for PC responses to planning consultations to be given weight, material planning considerations must be included and in sufficient detail.

b) ERNLLCA District Committee Meetings 19 July, 18 October – noted

Clerk to attend ERNLLCA AGM 14 September, Barton upon Humber as voting Delegate – Prop: Cllr Hare; Sec: Cllr Lunn - In favour: Cllrs Hare, Lunn, Evans; Against: Cllrs Bradley, Derbyshire – Motion Approved

c) ERYC Councillor Code of Conduct training Goole Leisure Centre 18 October 2pm – Cllrs to notify the Clerk by 7.9.17 if they wish to attend

18. Correspondence - Resolved: That the following be noted

a) ERNLLCA newsletters

b) ERYC Antisocial Behaviour Stats – none in Spaldington parish

c) Humberside Police newsletters

d) P. Hirschfield HWRCC Healthy Homes Project extension <http://www.hwrcc.org.uk/healthy-homes-project/>

e) ERYC – East Riding Safeguarding Adults Board newsletter <http://www.ersab.org.uk/>

f) Maureen Yates ERYC Safe & Sound <http://www2.eastriding.gov.uk/living/crime-and-community-safety/preventing-crime/>

g) ERYC Crime Reduction Fund grants <https://www.trcf.org.uk/grants-er-crime-reduction-fund>

h) ERYCCG – NHS Stakeholder Event "What makes you feel good" Swanland village hall 13.9.17 1 – 4pm

i) ERYC - East Riding of Yorkshire Rural Strategy 2016-2020: Annual Review 2017/18 : <http://www2.eastriding.gov.uk/rural-partnership>

19. Information Exchange - none

20. Date of next meeting – 7 November 2017 at 7pm - noted

There being no further business the meeting closed at 10.10pm

Clerk to the Council Ms Wendy McKay

Email: spaldington@btinternet.com



SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire

SPALDINGTON PARISH COUNCIL MEETING
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to be held in

THE CHURCH at FIR TREE CENTRE, SPALDINGTON, DN14 7ND

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 - a) Co-option – to approve applications
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 - d) Income - Transparency Fund 2017-18 £893.65 - to note
 - e) Annual Return 2016-2017- External Auditor report – to note
9. Data Protection – to approve registration cost £35/yr
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https://newplanningaccess.eastriding.gov.uk/newplanningaccess/files/2873BE67E8B2D6CB09F9203A157A609E/pdf/17_01039_CM-DECISION_NOTICE-2714790.pdf
 - b) 17/01960/CM Variation of Condition 1 (temporary period) of planning permission 16/03394/CM (Continued use of land for the temporary siting of three portable units to provide ancillary office and welfare facilities) to correct expiry date error Spaldington Resource Recycling Limited Spaldington Airfield Wood Lane Brind – Approved by ERYC
https://newplanningaccess.eastriding.gov.uk/newplanningaccess/files/A1BC4AD1871EA0D4DE8B21DED8ADC765/pdf/17_01960_CM-DECISION_NOTICE-2722576.pdf
 - c) new barn Clean 6 / Spaldington Resource Recycling Limited Spaldington Airfield DN14 7NG - being looked into by ERYC
12. Spaldington Airfield wind farm
 - a) Community Fund - to consider
 - b) Heywoods -
 - i) to decide nomination for grant panel
 - ii) to discuss applications (NB CONFIDENTIAL)
 - c) Falck / TNEI Noise monitoring report & protocol – to consider
13. Broadband & Telephone – Quickline, BT broadband update – to note
14. Footpaths & Roads - B1228/C88 junction; accidents on A614 – to note
15. Drones – to note
16. Litterbin for dog waste update – to note
17. Meetings
 - a) ERYC Parish Council Planning Liaison Meeting Reports – to note
 - b) ERNLLCA District Committee Meetings 19 July, 18 October – to note
Representative(s)/Delegate(s) to attend ERNLLCA AGM 14 September, Barton upon Humber – to decide
 - c) ERYC Councillor Code of Conduct training Goole Leisure Centre 18 October 2pm – to decide attendees
18. Correspondence - to receive
 - a) ERNLLCA newsletters
 - b) ERYC Antisocial Behaviour Stats – none in Spaldington parish
 - c) Humberside Police newsletters
 - d) P. Hirschfield HWRCC Healthy Homes Project extension <http://www.hwrcc.org.uk/healthy-homes-project/>
 - e) ERYC – East Riding Safeguarding Adults Board newsletter <http://www.ersab.org.uk/>
 - f) Maureen Yates ERYC Safe & Sound <http://www2.eastriding.gov.uk/living/crime-and-community-safety/preventing-crime/>
 - g) ERYC Crime Reduction Fund grants <https://www.trcf.org.uk/grants-er-crime-reduction-fund>
 - h) ERYCCG – NHS Stakeholder Event "What makes you feel good" Swanland village hall 13.9.17 1 – 4pm
<https://www.eventbrite.co.uk/e/what-makes-you-feel-good-tickets-36271120899>
- i) ERYC - East Riding of Yorkshire Rural Strategy 2016-2020: Annual Review 2017/18 : <http://www2.eastriding.gov.uk/rural-partnership/>

19. Information Exchange

20. Date of next meeting – 7 November 2017 at 7pm

Clerk to the Council: Ms Wendy McKay

Email: spaldington.pc@btinternet.com



SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire

EXTRAORDINARY MEETING
Friday 20 October 2017 at 7.00pm
to be held in

THE CHURCH at FIR TREE CENTRE, SPALDINGTON, DN14 7ND

AGENDA

1. Apologies for absence – to receive
2. Declarations of interest; Applications for dispensation – to record
3. Role of the Clerk

THIS MEETING HAS BEEN CALLED FOLLOWING A REQUEST BY COUNCILLORS LUNN & BRADLEY

not quorate so no minutes

WJ

6/3/18

SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire
SPALDINGTON PARISH COUNCIL MEETING
Tuesday 7 November 2017 at 7.00pm
to be held in
THE CHURCH at FIR TREE CENTRE, SPALDINGTON, DN14 7ND

Minutes

Due to the suspension of the Clerk on full pay (£489.00 per month)
The Vice Chair has written the minutes.

Present – Councillors Mary Lunn V.C., Carol Bradley, Mark Derbyshire, John Evans.
Clerk Wendy McKay
Ward Councillor Victoria Aitken

Apologies- None
Due to the absence of the Cllr R Hare, Chair, the Vice Chair unexpectedly took the meeting.

Public Comments -none
Declarations of interest - none

The clerk submitted documents asked for since August.
Councillor Derbyshire said the clerk had put the PC in a difficult position by refusing to give them sooner.
We had lost communication with both the clerk and Cllr R Hare (chair) since October. No replies to emails. Phone calls blocked and because of aggression nobody wanted to call at the home.

The Clerk began getting aggressive in the meeting.

Planning 17/03450/CM
The Clerk had not forwarded any of the resident's objections to the councillors prior to the meeting. Acting on advice and studying the planning application the councillors voted to approve the planning application with conditions..
After the councillors had voted the clerk said "I will have to email the four people that emailed me." Cllr C Bradley asked who they were and the clerk then named them.
No emails from the objectors were forwarded to the councillors and none have been received to date.
Ward Councillor V Aitken asked what the councillors had voted and she said " that's fine" The Clerk said "you will be hearing from the people objecting" WC V Aitken said I haven't heard anything so far.

Proposed and Seconded the clerk has the details of all proposers and seconders
. Approved unanimously.

17/03450/PLF
The Councillors had previously emailed the Clerk to approve the planning application.

Finance

1. Budget 2017-18 2018-19

Vice Chair M Lunn asks can we have a summary of all the income /expenditure for the two months between meetings.
Can we also have a proper end of year budget.
Approved. Unanimously

Councillor Derbyshire asked did the Transparency fund go to the clerk. After discussion it was established this money went into parish council funds but the clerk updated the website and the monies were used for this.

Cheque Signatory
VC M Lunn to be third

The clerk objected strongly to this. Cllr M lunn said that it was OK to change her mind. Clerk to advise bank on new signatory

Invoices

Street lighting £286.68 approved

Invoice to pay the Solicitor who was hired to protect the Parish Council from the £30,000 lawsuit threatened by the clerk's union solicitor and to obtain copies of the financial documents which the councillors are entitled to and have been unsuccessfully asking the clerk to supply them for months.

Proposed/seconded approved unanimously

The clerk strongly objected to paying solicitors invoices.

This was a decision made by the councillors, voted on, not for the clerk to decide.

The clerk said it was illegal. The Solicitor, a parish councillor disagreed with this.

The clerk said that invoices were supposed to have three quotes. However the VC M Lunn said that the clerk (RFO) had presented a blank cheque to be signed in the January SPC meeting. The invoice given didn't have three quotes and was more than the solicitors invoice.

4 Precept received

6 Litterbin for dog waste..

So much time and money has been wasted by the clerk over this. The councillors agree to buy one that the East Riding council will empty.

Approved . Unanimous

7 Footpaths and Roads

There are problems with parking on the main street.

Polite notice to on notice board requiring hedges to be trimmed.

Due to the imminent bad weather the councillors proposed that the Salt spreaders should be move to filplastic and Cllrs JE/CB

Approved unanimously

The Clerk strongly objected saying there was a lack of secure storage and insurance details.

Notice Board Clerk to obtain quotes for replace or repair.

Cllr R Hare(chair) has done this before but he will not be attending any further SPC meetings until he receives an apology!

Re LA/SASC/Hare/Spaldington

10 Web site

Complaints have been made that it is not fit for purpose as it is very difficult to read.

Cllr C Bradley said she would do it free but will need a password and Wendy will not give it to us.

Wendy says I haven't got authority Victoria said we had.

Update

Wendy has now done this.

ERNLLCA

Alan Barker email

He sent a strong letter to all councillors advising that we should sort out all our problems a.s.a.p at the EOM' role of clerk'

This EOM was originally asked for in Sept.

An EOM " role of clerk" was booked on the 20th but nobody could go.

The EOM was confirmed legal on 4 th Nov

Training courses.

Yes councillors Bradley and Lunn would like to go.

Details to be sent to the councillors

12 ERRCR Overview and Scrutiny committee

The Railway Station Carpark was suggested as a topic

As we were running out of time WC Victoria Aitkin suggested carrying over the meeting to next week 14th Nov.

All councillors agreed.

The Clerk later cancelled it saying it was illegal.

Victoria persuaded the Clerk to rebook the adjourned meeting for the 21st Nov at the Wellington Hotel



SPALDINGTON PARISH COUNCIL
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3. Declarations of interest; Applications for dispensation – to record
4. Planning
 - a) 17/03450/CM | Installation of an Anaerobic Digestion (AD) Plant including; AD Digester tanks; a biomethane gas to grid plant; CHP (Combined Heat and Power) unit; flare; buffer and treatment tanks; and a digestate storage lagoon with associated works | Spaldington Airfield Wood Lane Brind East Riding Of Yorkshire - to decide response to consultation
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?keyVal=OXJWPXB.JGV.T00&activeTab=summary>
 - b) 17/03057/PLF | Construction of 2 turn out pens in conjunction with equine use | The Lodge Willitof Road Spaldington East Riding Of Yorkshire DN14 7NH - response submitted
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?keyVal=OVUN1JB.J0R500&activeTab=summary>
5. Finance
 - a) Budget 2017 – 2018, 2018 – 2019 – to approve
 - b) Cheque signatory – to decide
 - c) Invoices: ERYC Street lighting £286.68 – to approve payment
 - d) Income: Precept – second instalment received – to note
6. Litterbin for dog waste – Funding - to consider action
7. Footpaths & Roads
 - a) Main Street agricultural vehicles access / parking issues / hedges – to discuss
 - b) Verges – to note
8. Grit bins
9. Noticeboard
10. Website
11. ERNLLCA
 - a) Letter to PC – to consider
 - b) Councillor training courses – to consider response
 - c) District Committee Meetings Officer attendance questionnaire – to consider response
12. Consultations – to consider responses
 - a) ERYC Overview & Scrutiny Committee – To consider putting forward topic(s)
 - b) East Riding of Yorkshire Pharmaceutical Needs Assessment Consultation respond by 1 December 2017
<http://dataobs.eastriding.gov.uk/pna>
 - c) ERYC Rough Sleepers estimate 22.11.17
13. Correspondence - to receive
 - a) ERNLLCA newsletters
 - b) Humberside Police newsletters
 - c) Came & Co Insurers newsletter
 - d) ERYC Antisocial Behaviour statistics – none in Spaldington parish
 - e) ERYC Review of Internal Drainage Boards Recommendation Action see
<http://www2.eastriding.gov.uk/council/committees/overview-and-scrutiny-committees/review-panels/#view-a-review-panel-report>
 - f) Hull & East Yorkshire Villagers at War – North Ferriby village hall 11 & 12.11.17
 - g) East Riding Safeguarding Adults Board www.ersab.org.uk/whats-new/ersab-newsletters/
17. Hotham & Turner Fund

Meeting adjourned - to be completed on

Tuesday 21 November 2017 at 7.00pm
in the upstairs meeting room at the

Wellington Hotel 31 Bridgegate Howden East Yorkshire DN14 7JG

14. Minutes of meeting 5 September 2017 – to approve
15. Matters arising
16. Information Exchange
- 17.
18. Procedures
19. Employment Matters
20. Role of the Clerk
21. Clerk's timesheets – to approve
22. Date of next meeting – 9 January 2018 at 7pm

Clerk to the Council: Ms Wendy McKay



SPALDINGTON PARISH COUNCIL

East Riding of Yorkshire

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12. Consultations – to consider responses
 - a) ERYC Overview & Scrutiny Committee – To consider putting forward topic(s)
 - b) East Riding of Yorkshire Pharmaceutical Needs Assessment Consultation respond by 1 December 2017 <http://dataobs.eastriding.gov.uk/pna>
 - c) ERYC Rough Sleepers estimate 22.11.17
13. Correspondence - to receive
 - a) ERNLLCA newsletters
 - b) Humberside Police newsletters
 - c) Came & Co Insurers newsletter
 - d) ERYC Antisocial Behaviour statistics – none in Spaldington parish
 - e) ERYC Review of Internal Drainage Boards Recommendation Action see <http://www2.eastriding.gov.uk/council/committees/overview-and-scrutiny-committees/review-panels/#view-a-review-panel-report>
 - f) Hull & East Yorkshire Villagers at War – North Ferriby village hall 11 & 12.11.17
 - g) East Riding Safeguarding Adults Board www.ersab.org.uk/whats-new/ersab-newsletters/
14. Minutes of meeting 5 September 2017 – to approve
15. Matters arising
16. Information Exchange
17. Hotham & Turner Fund
18. Procedures
19. Employment Matters
20. Role of the Clerk
21. Clerk's timesheets – to approve
22. Date of next meeting – 9 January 2018 at 7pm

Clerk to the Council: Ms Wendy McKay

M Lunn
6/3/18

**Spaldington Parish Council Meeting adjourned 7/11/17
to be completed on
Tuesday 21 November 2017 at 7.00pm
in the upstairs meeting room at the
Wellington Hotel 31 Bridgegate Howden East Yorkshire DN14 7JG**

Minutes

Due to the suspension of the clerk on full pay (£489.00 per month) The Vice Chair has written the minutes.

Present- Councillors M Lunn Vice Chair, Carol Bradley, Mark Derbyshire, John Evans

Clerk Wendy McKay

Ward Councillors – Nigel Wilkinson, Victoria Aitken

Apologies None

Public - Many residents were present

As Cllr Rob Hare was absent the vice chair took the meeting.

Cllr M Derbyshire asked why we were not using Fir Tree. The clerk replied the Bill and Beryl were upset by the constant room changes by the councillors. Cllr M Derbyshire said that their son had told him that it was the clerk's fault not the councillors and it was perfectly OK for Cllr M Derbyshire to book the room but not Wendy.

Minutes

It was agreed that the minutes should be published in 7-10days not 4 weeks. This is in the good practice on the essential clerk's web site.

Approved unanimously

The councillors do not agree with the minutes.

Alterations to be made

Time sheets are to be approved "without prejudice" at the next meeting.

No names in the vote for new councillors

Councillors
Approved unanimously

AD plant 17/03450/CM

The residents had come to the meeting to discuss the AD Plant.

Meeting was closed for this discussion

The clerk and Ward Councillor Victoria Aitkin knew that the residents were coming but did not inform the councillors. It soon became apparent that the councillors had not received any objections from the residents. The clerk said that she had not received Mr Fielder's email, although she had named him on the 7th Nov mtg.

Due to the objections by the residents the councillors changed their response to object with reasons.

Meeting re opened

Solicitor

Do the councillors agree that they were all informed that in order to protect the parish council the clerk gave us (councillors) no option but to consult a solicitor.

Voted agreed unanimously

The VC M Lunn proposed that we pay the solicitor asap

Voted agreed unanimously

The clerk strongly objected to paying solicitors invoices.

We agreed and voted to put them on the agenda for January for payment in that meeting.

John abstained after the clerk spoke to him

Matters arising co opting

The clerk pointed out we need to give reasons. The councillors agreed we are a dysfunctional parish council. Until the problems resolved we do not want anybody else joining the council.

Victoria said as the process takes a long time we should start it right away.

The clerk was to write a newsletter and include AD Plant update, Drone problem and gritters.

This was voted on and approved unanimously

Gritters

Voted in the SPC meeting on 7 th Nov. Councillor Mark Derbyshire had checked Filplastic and Cllr J Evans re security and insurance.

Again voted and agreed unanimously

The clerk objected because of no risk assessment.

The clerk was going to write a risk assessment with Nigel.

Voted and agreed . Nothing has been done about this since.

Procedures

The clerk did not advise us that we had no disciplinary procedure.

It was proposed that we use the current Bubwith Parish Council one,

The clerk objected as these were out of date.

Agreed to leave disciplinary procedure a week . The clerk's time sheets were also to be discussed when we have our EOM on 29th Nov. The clerk was to research better procedures for the next meeting the EOM on 29th Nov, and do the paperwork for the EOM as it is her job as clerk. We have heard nothing since then about this.

The clerk did not attend the EOM on 29th Nov.

It was proposed that a committee of 3 or 4 was to be formed checking procedures then bring back to full council for approval. The clerk said she had to be present. WC V Aitken talked the councillors out of having this committee. The clerk said "scrub the committee". The clerk became very aggressive, We needed the EOM which was booked for the 29th Nov. We waited for the clerk to send out the summons/agenda for the EOM on 29th Nov as it is her job but she did not do this.

"Role of clerk"

The clerk said 'she ran the council.'

The councillors said that Cllr R Hare should reply to the summons like the other councillors.

Cllr R Hare, Chair, is not attending meetings due to councillors reporting him for aggressive/bullying behaviour LA/SASC/hare/Spaldington(and he wants an apology from the councillors before attending another SPC meeting).
Public left for matters arising.

In the bank statement 4 irregular payments were made for Inland Revenue.
These were not mentioned in the agenda or budget and were over £5.

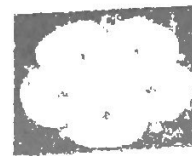
Councillor Mark Derbyshire asked the clerk several times politely to explain these payments.

The clerk refused and became very aggressive leaving her seat to bang papers down on the table in front of Cllr M Derbyshire narrowly missing his head, he felt very threatened by the clerk's behaviour.

Due to the escalating aggression of the clerk the meeting was ended abruptly.

At the end of the meeting the clerk said 'This will be the last meeting of Spaldington Parish Council'.

This was repeated to the Ward Councillors who said the clerk cannot do this.



SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire

Extraordinary Meeting
Wednesday 29th Nov at 7pm The Wellington Hotel, Howden
Topic - Role of the Clerk

Meeting opened 7.00pm
Present – Mary Lunn (Vice Chair), Caroline Bradley, Mark Derbyshire
Apologies – John Evans

Public- Mr SP Lunn

Declaration of interest – None

In the absence of the Chair the Vice Chair took the meeting.
In the absence of the Clerk Mr SP Lunn (previous clerk) wrote notes.

1 - It is the role of the clerk to advise Spaldington Parish Council that we had no Code of Practice for Handling Complaints.
The code from Bubwith Parish council had been circulated and no comments had been received.
Proposed – to adopt the Complaints Procedure of Bubwith Parish Council.
Proposed M. Lunn, Seconded C Bradley. Approved Unanimously.

2- The Council proposed that we appoint a sub committee of three, two to be present at each meeting. This is for personnel and private meetings.

The members are to be those agreed at the SPC meeting 21st Nov i.e. ML, CB, MD

Proposed – M Lunn Seconded C Bradley Approved Unanimously.

Proposed that M lunn be the chair

Proposed M Derbyshire Seconded C Bradley Approved Unanimously

2a - Terms of Reference as discussed at the meeting on 29th November .

3 -The Nolan Principles were discussed in the relation to the clerk's performance.
These are Selflessness, Integrity, Objectively, Accountability, Openness, Honesty and Leadership.

The councillors agreed that the clerk had failed in all the principles.
The clerk was not present to explain her actions and propose how to demonstrate her improvement.

Responsible Finance Officer

1 -'The Clerk as the responsible Finance Officer confirms that in line with Accounts and Audit Regulations 2003 SI regulation 4, the Parish Council Accounts management is adequate and effective. The Parish Council can be sure that the RFO follows these procedures and is prepared to have random financial checks if or when the Parish Council decides'.

Proposal – The Parish Clerk as RFO will ensure that all records are available if a financial check is

required by the councillors.

Proposed M Lunn Seconded C Bradley Approved Unanimously

2- The councillors agreed to send a letter to the clerk asking for explanations and copies of the documents we have been asking for four months.

Proposed M Lunn Seconded C Bradley Approved Unanimously

The meeting closed 7 20pm

**SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire**

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Apologies – John Evans

Public- Mr SP Lunn

Declaration of interest – None

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Proposed M Lunn Seconded C Bradley Approved Unanimously

2- The councillors agreed to send a letter to the clerk asking for explanations and copies of the documents we have been asking for, for four months.

Proposed M Lunn Seconded C Bradley Approved Unanimously

The meeting closed 7 20pm

To agree to suspend the clerk on full pay for a week until documents and explanations are given.

This will not be made public as hopefully in a weeks time the suspension can be lifted.

Proposed M Derbyshire sec M Lunn agreed unanimously

SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire
SPALDINGTON PARISH COUNCIL MEETING
Tuesday 9th January 2018 at 7.00pm

to be held in
THE CHURCH at FIR TREE CENTRE, SPALDINGTON, DN14 7ND

Minutes

1 Present - Cllrs M Lunn, M Derbyshire C Bradley

1a. Apologies for absence - Cllr J Evans - father rushed to hospital

Public - Kath Westin, Mr and Mrs Jackson, L. Jackson, A Winfield, Judge Ian and Judy

2. Public Comments - none

3. Declarations of interest; Applications for dispensation - none

4. Minutes Meetings 7th, 21st, 29th Nov - to agree to defer approval

Proposed Cllr Bradley Seconded Cllr Derbyshire agreed unanimously

5 . Matters arising

Re 12 on 7/11 minutes
ERCR overview and scrutiny committee - topic suggested by parish council Railway carpark

A private car park has just opened south of the Station.

LA/SASC/203/Hare/Spaldington

The clerk should have reported it to at the next appropriate parish meeting (Nov 7th) under the heading of correspondence

At the Planning Meeting on 7th Dec, there was a good attendance by the residents including M Lunn VC

Speakers

Agent Mr D Bridgwood

Objectors Mr D Fielder

WCs N Wilkinson, V Aitken

After the speeches the ER council agreed to defer the planning application to be approved when the waste plant, to supply the fuel was nearly functional.

To consider how best to spread salt

Contact W Councillor N Wilkinson re Risk assessment
Contact Chair R Hare and Clerk about collecting Salt spreaders

Proposed Cllr Derbyshire Sec Cllr Bradley Agreed unanimously

9. Spaldington Windfarm Community Grant - Ideas for Spaldington residents to submit

Cllr J Evans was to give date of submission (apologies) and further details

Agreed to put details in the newsletter and ask for ideas

10. Newsletter to residents.

Planning result
Windfarm Community Grant

11. Planning (none received)

12. Correspondence (none received)

13. Information Exchange

Foot bridges need chicken wire covering.
Sign at end of village needs repairing, and H2O turn to Spaldington.
Councillors need to walk paths and Bridleways

Meeting Closed 7.45pm

14. Date of next meeting – March 6th at 7pm

SPALDINGTON PARISH COUNCIL
East Riding of Yorkshire
SPALDINGTON PARISH COUNCIL MEETING
Tuesday 9th January 2018 at 7.00pm
to be held in
THE CHURCH at FIR TREE CENTRE, SPALDINGTON, DN14 7ND

AGENDA

1. Apologies for absence – to receive
2. Public Comments
3. Declarations of interest; Applications for dispensation – to record
4. Minutes Meetings 7th, 21st, 29th Nov - to agree to defer approval
5. Matters arising
6. To ratify the following matters discussed on 29th November 2017:
 - 1) to adopt a Disciplinary Procedure
 - 2) to appoint the Personnel Committee of 3 members
 - 3) to confirm the terms of reference for the Personnel Committee
 - 4) to approve the retention of Heptonstalls LLP Solicitors Goole as employment advisers for the current staffing matters and to give the Personnel Committee a delegated budget of £2,000.00 and VAT for the period after 21st December 2017
 - 5) ~~to consider whether an employee should be suspended from duty and the duration of any suspension~~
7. Finances
 - a) to approve payment of Heptonstalls LLP's invoices to the value of £1,950.00 and VAT (£2,340.00 in total)
 - b) to consider excluding press and public from the meeting in accordance with Section 1 Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matter to be discussed
 - c) to consider whether any employee should be suspended from duty and the duration of any suspension
 - d) to approve payment of the Clerk's salary
 - e) to consider and discuss the 2018/19 budget and to set a precept for the financial year commencing 1st April 2018
8. To consider how best to spread salt
9. Spaldington Windfarm Community Grant - Ideas for Spaldington residents to submit
10. Newsletter to residents.
11. Planning (none received)
12. Correspondence (none received)
13. Information Exchange
14. Date of next meeting – March 6th at 7pm

MINUTES FOR SPALDINGTON PARISH COUNCIL 6 TH MARCH 2018

7PM FIR TREE CENTRE SPALDINGTON__

MEETING BEGAN AT 7PM

1) Present

Clr M Lunn vice chair, Clr C Bradley, Clr M Derbyshire, Clr J Evans.

Ward Clr V Aiken.

Public Mr and Mrs Turner. Mr S Lunn ,Ms K Westin

In the absence of a chair Clr Lunn V/C chaired the meeting

2) Apologies None

Item 7 brought forward

7) Vacation of office Mr R.Hare LOCAL GOVERNMENT ACT 1972

Vacation of office for failure throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority ,unless the failure was due to some reason approved by the authority before the expiry of that period. If no agreement was given they cease to be a member of that authority

Resolved prop Clr Lunn sec Clr Derbyshire agreed unanimously

Clr V Aitken said this council had already used this rule last year.

Clr Derbyshire said we should abide by the rules.

3) Public Comments Adjourned until Mr Dimmock arrives.

4) Declaration of Interest. None

5) Minutes

Previous meetings from 7th November ,21st November,29th November and 9th January These were sent to councillors to read. Resolved Approve minutes are correct. Pro Clr Derbyshire sec Clr Bradley agreed unanimously

6) Matters Arising NONE

8)Finances

A) Bank Balance and income /expenditure for Jan/Feb Dec 31st Bank Statement £3115.93

Jan expenditure £500 February Frozen bank account Estimate balance £ 2616.93

Projected Budget 2018-2019

EXPENSES

approx £ 3000 a list of usual utilities were given.

INCOME

Precept £7.959.00

plus vat refund.

Clr Aiken said it was important that councillors understand the situation.

Clr Lunn said it was complicated as we had not got up to date documents.

Resolved approve Clr Evans sec Clr Lunn agreed unanimously

B)MANDATE.

New mandate to be approved as R.Hare is no longer a councillor.

Resolved Prop Clr Evans sec Clr Lunn

Cheque signatories required for new mandate

New signatories.

The Bank suggested all councillors sign. And for any two to sign cheques.

new cheque book required .We are awaiting for the clerk to return documents and cheque book to Fir Tree Centre.

Resolved Pro Clr Derbyshire sec Clr Bradley agreed unanimously.

C) APPOINTMENT OF FINANCIAL OFFICER

As a temporary measure to appoint a temporary responsible financial officer in case the bank needs this for the mandate. Clr Bradley was appointed.

prop Clr Derbyshire. Sec Clr Evans agreed unanimously

D) LEGAL COSTS

CLLR Lunn stated the clerk had given us no option but to employ a solicitor.

1 Agreement to pay Heptonstalls £2340 inclusive of VAT asap as agreed in January meeting

2 Agreement to pay invoices to date total £2100 inclusive of VAT to Heptonstalls solicitor at £500 per month starting May 2018 after precept received in April.

3 To consider agreeing to a limit for future legal costs of £750 exclusive of VAT in respect of employment advice from Heptonstalls LLP.

Pro Cllr Bradley Sec Cllr Derbyshire agreed unanimously

Claim back VAT on Heptonstalls INVOICES.

Mr M. Dimmock arrived late 7.30

3) PUBLIC COMMENTS

Mr Dimmock talked about his plans for a new house in his grounds behind Rochester House.

Cllr Bradley said the councils previous concerns were the access and drainage problems Mr Dimmock said he had addressed the drainage and could remove the hedges if access was a problem. Cllr Bradley asked if the hedge was his own and it was.

Mr Dimmock left 7.40 pm

we continued with the agenda

11) WINDFARM COMMUNITY GRANT

The suggestions for fund opens 3 rd April and closes 31 st May. Next meeting 25TH June

Cllr Evans to arrange a meeting to liaise with residents to apply for grants and circulate forms.

12) PLANNING

To involve residents more in planning decisions and a residents committee when required. New protocol needed before May Meeting

Ref 17/03450/CM: Installation of an Anaerobic Digestion Plant (AD Plant)

Spaldington Airfield Wood Lane Brind East Riding of Yorkshire.

After many residents and the Parish Council objecting the East riding has **Approved Planning Permission.**

It was agreed that SPC need to have a watching brief to ensure conditions are fulfilled.

13) NEWSLETTER

New councillors vacancies, Details of Wind Farm Community Fund, Planning, snow team

pro Cllr Derbyshire Sec Cllr Bradley

14) CORRESPONDENCES

None received from the clerk.

Ward Cllr V Aikin suggested a temporary email address to receive East Riding correspondence

Cllr Bradley said we should receive all correspondence in the next day or two from the clerk as she had been asked to do so.

All banking correspondence should go to the temporary Responsible Officer Cllr Bradley.

15) INFORMATION TRANSFER None

16) DATE OF ANNUAL MEETING 8TH MAY

PUBLIC WERE ASKED TO LEAVE 8.10 And the meeting continued with councillors only.

9) PERSONNEL

1) Appointment of clerk. A notice on notice board. Ad in Goole Times.

All councillors to do the clerks role temporarily

resolved Pro Cllr Bradley sec Cllr Lunn agreed unanimously.

2) Obtaining all Clerks correspondence, assets and documents. List of assets circulated to councillors
.To receive ASAP

Resolved Pro Cllr Lunn. Sec Cllr Bradley agreed unanimously

3) .Clerks Time Sheets

Councillors did not approve time sheets submitted by the clerk from May. They agreed reduced hours to reflect the work the clerk needed to do.(as per Cllr Lunn's records)

Resolved Pro Cllr Evans sec Cllr Derbyshire agreed unanimously

4) Appointment of New Councillors .A notice on notice board.

MEETING CLOSED 8.30 PM NEXT SPC MEETING 8TH MAY

SPALDINGTON PARISH COUNCIL MEETING MARCH 6 TH 2018
FIR TREE CENTRE SPALDINGTON 7PM
AGENDA

1 PRESENT

2 APOLIGISE

3PUBLIC COMMENTS

4 DECLARATION OF INTEREST

5 MINUTES NOVEMBER 7TH,21ST,29TH AND JANUARY 9TH TO BE APPROVED

6 MATTERS ARISING

7 VACATION OF OFFICE MR R HARE Local Government Act 1972 Section 85 (1)

8 FINANCES

A Budget Bank Balance income/expenditure for Jan/Feb. Projected Budget 2018-2019

B Mandate. Cheque signatories To be approved Cheque Book required

C Appointment temporary RFO

D Legal Costs

1 Cheque to Heptonstalls to be signed as agreed at the last meeting. Three invoices totally £2340 inclusive of VAT

2 agreement to pay Heptonstalls at £500 per month for invoices to date totally £2100 including VAT

3 To consider agreeing to a limit of £750 plus VAT for future use of Heptonstalls in respect of employment law advice.

9 PERSONNEL

A Appointment of clerk

B Obtaining all PC Documents, assets, and clerks correspondence.

C advertising and appointing new councillors.

10 COMMUNICATIONS

A No access to Website. Password required

B No access to SP Council emails/post

11 WINDFARM COMMUNITY GRANT John Evans to update and research residents ideas.

12 PLANNING

A Involve residents more. Residents committee when needed

B Ref 17/03450/CM Installation of AD Plant. Article in Goole times by D Jackson.

13 NEWSLETTER

Ad for new councillors, Farm Community Fund, Planning, etc

14 CORRESPONDANCE

15 INFORMATION TRANSFER

16 DATE OF NEXT MEETING /AGM/ANNUAL MEETING MAY 8TH