

### 3 Spaldington Parish Council Meeting

Acting Clerk M Lunn email spaldingtonpc@gmail.com

Fir Tree Centre on Mon 3<sup>rd</sup> June 2019 at 7pm

#### Minutes

Meeting opened 7.10pm

Present Cllrs C Bradley, Cllr M Lunn, E Ward, M Derbyshire, E Ashton

3.1. Declarations of interest None

3.2. Apologies None

3.3. To approve the minutes of the meeting held on 7th May 2019

Approved unanimously

EOM 15<sup>th</sup> May 2019.

Approved unaminiously

3.4 a. Spaldington Parish Council Procedures circulated to councillors

All procedures are the same as previously approved or passed by ERNLLCA/ Solicitor.

Disciplinary Procedures - Agreed

Proposed Cllr Aston Seconded Cllr Ward agreed unanimously

Terms of reference agreed

Proposed Cllr Ashton Seconded Cllr Ward agreed unanimously

Grievance Policy - based on ACAS/ERNLLCA

Proposed Cllr Lunn Seconded Cllr Ashton -Agreed majority Cllr Derbyshire no comment

The councillors agreed to put of deciding the rest until another meeting

Pro Cllr Bradley Sec Cllr Ward agreed unanimously.

b. personnel Committee agree Chair and members.

Agreed that all councillors will be on the committee and chair would be chair,

Proposed Cllr Bradley Seconded Cllr Derbyshire agreed unanimously

### 3.5 Parish Council Annual Governance Statement and audit

- a) Audit complete, to ask for clarification on some points
- b) Changes to be made to recording invoices, cheques Minutes and Agendas.
- c) new mandate discussed and change of bank.

Councillors agreed to ask co-op bank for details.

d) Due to difficulties caused by the previous chair not signing cheques and clerk, SPC needed to change the bank mandate. Delays meant that we were not insured, and therefore had no legal costs cover.

e) Audit previous auditor charged £50 for the audit and annual governance statement. is, ERNLLCA recommended B B This was at similar costs to the previous audit. All our finances were OK. But he invoiced us at £250 a five fold increase not similar.

Proposed go back to him with a £100 offer and ask who A Johnson is.

Proposed Cllr Bradley, Seconded Cllr Lunn - agreed unanimously

Need to go back to BB on clarification of Governance and accountability

Proposed Cllr Ward Seconded Cllr Lunn agreed unanimously

### 3.6. Payments for approval:

a. ERNLLCA Chair Training -£90 + VAT

Agreed unanimously

b ERNLLCA Good Councillor Course -

3 evening sessions £18.75+ VAT per person per course

Cllrs Ashton, Lunn, Ward to attend, Cllr Derbyshire did not want to go on a 3 day course.

Agreed unanimously

c. Insurance Cllr Lunn chased the insurance as Previous clerk had not forwarded it to SPC Invoice to Game and Co for £218 pay by cheque

Agreed unanimously

d Auditor BB - £250 see above

### 3.7 Planning consultations

a. Mr Ashton, plans to be submitted.

agreed to ask for a council site visit when the plans are submitted

b. speed of traffic on main street ash East Riding about signs, speed ramps etc.

Hazard to children in the village

c Windfarm site due to change of date Cllr Bradley is to attend. D Jackson could not attend but did not contact the council to organize a replacement.

3.8 Correspondence –

a) ER village walks every 2 years not annual.

b) Village thefts ask community policeman to attend a Parish Council Meeting

c) Correspondence by K Westin

Previously decided that emails will be put on the agenda to be brought to the next meeting for discussion

Proposed Cllr Ward Seconded Cllr Ashton agreed unanimously

3.9 Date of next meeting July 1<sup>st</sup> 2019

Meeting closed 8.38pm

Private and Confidential

Tribunal Update public to be omitted

Dates of Tribunal First week in September

All disclosures are now in.

SPC computer need to buy updating software cost £70

Proposed Cllr Lunn Seconded Cllr Derbyshire agreed unanimously