



# Spaldington Parish Council



*.....at the heart of the Community, for the benefit of the Community.....*

06 January 2021

Reference: EO2/2020

Dear Councillors,

I hereby give notice of summons to attend an Extraordinary Meeting of the Parish Council that will be held on the following:

**Monday 25<sup>th</sup> January 2021 to commence at 8pm.**

Due to the current Covid-19 pandemic, this meeting will be a remote meeting hosted using the Zoom online software.

The details of the Zoom connection and access information is detailed on the Agenda attached to this.

For any apologies for attendance, please could you email me on [spaldingtonpc@gmail.com](mailto:spaldingtonpc@gmail.com) at your earliest opportunity.

With regards,

**Mr S R Baxter JP MIFA ADPS ADIP**

*Clerk and Responsible Financial Officer*

Spaldington Parish Council



*.....at the heart of the Community, for the benefit of the Community.....*

The Councillors of the Spaldington Parish Council are hereby summoned to attend an Extraordinary Parish Council Meeting at 8pm on Monday 25<sup>th</sup> January 2021 via the online digital format Zoom.

Zoom Meeting details: ID - 833 794 3900 Passcode - parish

<https://zoom.us/j/8337943900?pwd=a3NxRzBMWENwWjVCMTVtRDhvb3Fhdz09>

Members of public are welcome to attend via zoom. Should members of the public wish to raise a question before the meeting, please will they contact the Clerk at [spaldingtonpc@gmail.com](mailto:spaldingtonpc@gmail.com)

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## AGENDA ITEMS FOR DISCUSSION AND DECISION FOR EXTRAORDINARY PARISH MEETING

- 1. Welcome to all Councillors and any members of the public sitting in observation**
- 2. Members of the public participation** – this will be limited to 10 minutes and each member of the public will have a maximum time of three minutes. This is at the discretion of the Chair.
- 3. Motion to remove members of press and public from participation of the meeting for the following agenda point.**

*For the following agenda points members of the public will be removed from participation from the digital meeting. All attendees apart from Councillors and the Clerk will be muted.*

- 4. Discussion and agreement on the policies updated or written by the Clerk**